

Office Use: FSM Checked ❒ Register Updated ❒ ParentPay Updated ❒

**Breakfast Club Booking Form – Summer 1 2023/2024**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1st Child’s Name** |  | **Date of Birth** |  | **Registration Group** |  |
| **2nd Child’s Name** |  | **Date of Birth** |  | **Registration Group** |  |
| **3rd Child’s Name** |  | **Date of Birth** |  | **Registration Group** |  |

**\*\*Section 1- Ongoing Weekly Booking (same day(s) every week):**

Please complete this section to book your child/children into our Breakfast Club on an ongoing basis. The deadline is **3pm on Tuesday 26th March** Due to high demand, bookings will be allocated on a strictly first come first served basis.

Start Date- **Monday 15th April**

Ongoing weekly bookings will roll over automatically every half term. Notice to amend or terminate your ongoing booking must be made by the Thursday of the last week of the current term. Due to high demand, we cannot guarantee that requested amendments will be possible.

**Cancellations made after the deadline will remain chargeable for the FULL duration of the following half term. Please tick in the appropriate boxes:**

|  |  |
| --- | --- |
| **Monday Every Week** |  |
| **Tuesday Every Week** |  |
| **Wednesday Every Week** |  |
| **Thursday Every Week** |  |
| **Friday Every Week** |  |

**\*\*Section 2 - Half Termly Booking (specific dates only - do not complete if you have completed Section 1):**

Please complete below to book your child/children into Breakfast Club for specific dates on a half termly basis. Please note that bookings must be made by **3pm on Tuesday 26th March**.

**Cancellations made after the deadline will remain chargeable for the FULL duration of the following half term.** Please note that half termly bookings do not roll over automatically and a new booking form must be completed every half term.

|  |  |
| --- | --- |
| **Week Commencing 15th April** |  |
| **Monday** |  |
| **Tuesday** |  |
| **Wednesday** |  |
| **Thursday** |  |
| **Friday** |  |
| **Week Commencing 22nd April** |  |
| **Monday** |  |
| **Tuesday** |  |
| **Wednesday** |  |
| **Thursday** |  |
| **Friday** |  |
| **Week Commencing 29th April**  **Week Commencing 6th May** |  |
| **Monday** |  |
| **Tuesday** |  |
| **Wednesday** |  |
| **Thursday** |  |
| **Friday** |  |
| **Week Commencing 6th May** |  |
| **Monday** | **Bank Hol** |
| **Tuesday** |  |
| **Wednesday** |  |
| **Thursday** |  |
| **Friday** |  |
| **Week Commencing 13th May** |  |
| **Monday** |  |
| **Tuesday** |  |
| **Wednesday** |  |
| **Thursday** |  |
| **Friday** |  |
| **Week Commencing 20th May** |  |
| **Monday** |  |
| **Tuesday** |  |
| **Wednesday** |  |
| **Thursday** |  |
| **Friday** |  |

**\*Please indicate in the box below if your child has any allergies or special medical / dietary requirements.**

**\*If your child is unable to participate in any of the activities provided at Breakfast Club please also state below. If you have any specific concerns or queries please contact Mrs Stone or Miss Shibani.**

|  |
| --- |
|  |

I agree for my child’s photograph and name to be used in articles in local newspapers, on social media and promotional material for Breakfast Club (please tick)

Please tick if you think that your child is eligible to receive income based free school meals

**Signed: ……………………………………………. Date: ……………………………**

Parent/Carer Name (Please print): ……………………………………………………………

Signature: ………………………………………………………………….

Date: ………………………………

Contact Number: …………………………………………………………

**I have read the terms and conditions below. Please tick here:**

**Terms & Conditions:**

* Breakfast Club will be charged at £6.00 per child per session (7.45am – 8.50am)
* Payment can be made 2 weeks in advance on ParentPay by debit or credit card, tax free childcare or by childcare vouchers (please speak to the office if you wish to pay by TFC or childcare vouchers).
* **Payment must be made 2 weeks in advance of booked sessions for the following week or a child’s place at Breakfast Club may be withdrawn**.
* Refunds cannot be made if a child does not attend a booked Breakfast Club session due to illness or any other reason. Cancellations during term time are also non-refundable.
* Booking forms must be handed to the school office or e-mailed to
* [treehouse@ltpa.bright-futures.co.uk](mailto:treehouse@ltpa.bright-futures.co.uk)
* The deadline for cancellation or amendment to a session is 3pm on the Wednesday of the last week of the school term.
* Please see Breakfast Club Policy for any further information.

**THANK YOU FOR BOOKING A PLACE AT BREAKFAST CLUB**